



## STUDENT ENROLLMENT AGREEMENT APPLICATION

### STUDENT INFORMATION:

Gender: Male  Female

Grade Entering: Lower School:  Kindergarten  1<sup>st</sup>  2 Intermediate School:  3<sup>rd</sup>  4<sup>th</sup>  5<sup>th</sup>

Middle School:  6<sup>th</sup>  7<sup>th</sup>  8<sup>th</sup> High School:  9<sup>th</sup>  10<sup>th</sup>  11<sup>th</sup>  12<sup>th</sup>

\_\_\_\_\_ Date of Birth: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

STUDENT FIRST NAME MIDDLE NAME LAST NAME

HOME ADDRESS

APT. #

CITY

STATE/PROVIDENCE

POSTAL CODE

COUNTRY

HOME PHONE:

STUDENT'S CELL PHONE

STUDENT'S E-MAIL ADDRESS

### PARENT INFORMATION:

Relationship: \_\_\_\_\_

LAST NAME

FIRST NAME

MIDDLE NAME

HOME ADDRESS

APT. #

CITY

STATE/PROVIDENCE

POSTAL CODE

COUNTRY

DAY/HOME PHONE:

CELL PHONE

E-MAIL ADDRESS

### ADDITIONAL PARENT INFORMATION:

Relationship: \_\_\_\_\_

LAST NAME

FIRST NAME

MIDDLE NAME

HOME ADDRESS

APT. #

CITY

STATE/PROVIDENCE

POSTAL CODE

COUNTRY

DAY/HOME PHONE:

CELL PHONE

E-MAIL ADDRESS

\*\*\* The period covered by this Students Enrollment Agreement is for **Monday, August 19<sup>th</sup>, 2019** through the scheduled completion date of **Friday, May 29<sup>th</sup>, 2020**. The entire academic 2019-2020 school year shall comprise a total of **180** instructional days.

**TERMS OF THE AGREEMENT:**

In consideration of the acceptance of this reservation by SURGE Christian Academy, the undersigned agrees to pay the required fees as specified on the attached schedule of payments.

I understand that as the parent or guardian financially responsible for the student, I am obligated to pay the full annual tuition charges of **\$8,500.00** either by an approved scholarship or a self-pay method. In addition, I am aware that my child's enrollment includes a non-refundable application, registration, and reservation processing fees of **\$ 20.00**.

***\*\*\* Please note that the application-registration-reservation processing fees are required, regardless of any type of scholarship that your child has been awarded. Scholarship funding does not pay for any of the above fees.***

I understand that in signing this Student Enrollment Agreement for the upcoming academic school year, I am agreeing to accept the rules and regulations of SURGE Christian Academy as stated in the current parent-student handbook and the rule concerning payment of fees and tuition as referred to above.

I understand that the student's violation of the rules and regulations of SURGE Christian Academy could constitute sufficient cause for dismissal. I understand that if my account is 10 (ten) business days delinquent after each quarterly payment due date, the student will be automatically withdrawn until the account is current.

I understand that SURGE Christian Academy, at its option may advise me that my child will not be permitted to attend classes or will be dismissed from SURGE Christian Academy and that SURGE Christian Academy may withhold student academic records, transcripts and diplomas until the outstanding tuition balance is paid in full. Tuition is due when rendered on the agreed upon commitment, and as indicated on SURGE Christian Academy scheduled quarterly invoices and will be so paid.

I understand that the Student Enrollment Agreement must be accompanied by a **\$ 20.00** non-refundable application, registration, and reservation processing fees in order to reserve a place for my child in SURGE Christian Academy for the upcoming academic school year. Upon submission of the Student Enrollment Agreement Application and the full non-refundable application, registration, and reservation processing fees, and signing of this agreement, I understand that I have secured a place in SURGE Christian Academy for my child for the upcoming academic school year.

This Student Enrollment Agreement is contingent upon successful completion of the admissions process, payment of the non-refundable application, registration, and reservation processing fees, and formal acceptance by SURGE Christian Academy.

This Student Enrollment Agreement contains the entire agreement between the parties. All prior agreements or understandings, representations, or portions thereof, whether written or oral, are hereby abrogated and superseded in their entirety by this Student Enrollment Agreement and its terms and conditions.

SURGE Christian Academy reserves the right NOT to issue a Student Enrollment Agreement for subsequent years to the above identified student. Current Student Enrollment Agreement does not guarantee a right to future enrollment.

**To ensure a place for my child, this signed Student Enrollment Agreement Application & Non-Refundable Application, Registration, and Reservation Processing Fees MUST be submitted to the Admissions Office by: Wednesday, July 31<sup>st</sup>, 2019.**

**Payment Process:**

SURGE Christian Academy believes that an investment in a private school education means an investment in a community’s progress and innovation. Indeed, the opportunity to experience a private school education should be made readily accessible to all families who have a desire to provide their children an alternative viable educational option. SURGE Christian Academy is aware that there may be times in an academic year when a family may experience difficulties and may not have the monthly financial means to fully pay fixed monthly installment amounts.

As a result, SURGE Christian Academy will be offering ONE payment option to all parents. Parent(s) will be obligated to adhere to a quarterly payment plan. Failure to adhere to the quarterly payment schedule will result in the immediate withdrawal of your child from SURGE Christian Academy until payment is submitted or quarterly scholarship check is endorsed.

**Early/Premature Student Withdrawal Financial Obligation:**

It is our desire to remain fiscally responsible and to be good stewards of the financial commitment our families have made to their children’s education. As such, to maintain a sound operating budget, when a student prematurely withdraws from school on any given month, SURGE Christian Academy requires the family to pay in full the entire quarterly payment for the given period the student is in attendance.

Regardless of the day of the month a student is withdrawn, SURGE Christian Academy requires families to pay for the entire quarter. Families will be provided with a final statement reflecting the costs accrued from the early/premature withdrawal. All student billing accounts must be paid in full before SURGE Christian Academy will release academic records/transcripts to another school. Academic records may also be withheld for not returning school or athletic equipment, uniforms and fees. In addition, transcripts and diplomas will be withheld if a senior’s account has not been paid in full by the last day of their academic year.

This Commitment & Student Enrollment Agreement shall become binding after being signed by the parent(s) or guardian(s), and upon acceptance by SURGE Christian Academy.

**Parent or Guardian financially responsible for student:**

Parent Signature	Print Name	____/____/____ Date
Relationship to the Student	Address	City/State      Zip Code

**FOR SCHOOL USE ONLY:**

Application Fee (Total: \$ 10.00)	\$ _____	Received on ____/____/____	Check# _____
Registration/Reservation Fee (Total: \$ 10.00)	\$ _____	Received on ____/____/____	Check# _____

**SURGE Christian Academy does not discriminate on the basis of race, religion, gender or national origin in its education program, admissions policies, employment, or any other school activities.**

## Tuition & Fees Summary

Tuition is the primary income source for SURGE Christian Academy High School's general funds budget. The general funds budget covers the core of our school's curriculum, instruction, assessment, and service efforts. General funds also encompass academic and administrative support and maintenance of the physical plant. Income to support the general funds budget comes from: tuition and fees paid by the student, and state appropriations, for approved students.

### A. Fixed Administrative and Enrollment Fees:

Mandatory fixed enrollment fees are charges that fund the operation, maintenance and development of SURGE Christian Academy infrastructure. These fees are designed to benefit students at the secondary school level, not individual level.

The following mandatory fixed administrative and enrollment fees are required by students being enrolled.

No.	A. ACADEMIC PROGRAM TUITION COSTS	CHARGES
1.00	Based upon the required six (6) courses per academic year. A total of 3.00 – 3.50 credits per semester.	<b>\$7,890.00</b>
		<b>TOTAL</b>
		<b>\$7,890.00</b>
No.	B. FIXED ADMINISTRATIVE AND ENROLLMENT COSTS	CHARGES
1.00	Academic Facility and Life Safety Fee	<b>\$150.00</b>
2.00	Academic Records Processing Service Fee:	<b>\$65.00</b>
3.00	Connectivity Fee	<b>\$45.00</b>
4.00	Information and Technology Service Fee	<b>\$60.00</b>
5.00	Safety and Security Service Fee	<b>\$45.00</b>
6.00	School Culture and Recreation Service Fee	<b>\$65.00</b>
7.00	Student Standardized Assessment Fee (Annual PSAT/SAT 10 Implementation for all grade levels)	<b>\$40.00</b>
8.00	Student Support Services - Activity Fee (Supports course material, library media, digital content)	<b>\$140.00</b>
		<b>TOTAL</b>
		<b>\$610.00</b>

**TOTAL COST:     **\$8,500.00****

## Tuition & Fees Payment Schedule

Number of Instructional Days: 180

Quarterly Payment	Tuition Period Covered	Payment Amount	Payment Due Date	Late Fee
1 <sup>st</sup> Quarterly Payment	08/19/2019 – 10/21/2019	\$2,125.00	08/16/2019	\$25.00
2 <sup>nd</sup> Quarterly Payment	10/22/2019 – 01/13/2020	\$2,125.00	10/21/2019	\$25.00
3 <sup>rd</sup> Quarterly Payment	01/14/2020 – 03/25/2020	\$2,125.00	01/13/2020	\$25.00
4 <sup>th</sup> Quarterly Payment	03/26/2019 – 05/28/2020	\$2,125.00	03/25/2020	\$25.00

## **Fee Descriptions**

- 1. Academic Facility and Life Safety Fee:** This fee supports maintenance of existing classrooms, as well as equipment maintenance, printing costs, classroom renovation and construction of additional academic, athletic, and performing arts centers necessary to ensure quality campus settings. A major portion of this fee will also be used for improvements to ensure that campus maintains the latest standards for fire and personal safety.
- 2. Academic Records Processing Service Fee:** This fee supports the costs of registration, transcripts, diplomas, class schedule changes, commencement activities, and other academic records services for the life of each student.
- 3. Connectivity Fee:** This fee supports the operation and maintenance of SURGE Christian Academy educational computer network services. Services include student help desk operation, lab and curriculum software licenses, lab printing services, off-campus access to on-line student services and course information, student information management system-network, computer security services, and email.
- 4. Information and Technology Services Fee:** This fee supports the enhancement of instructional technology. This includes student computing labs, classroom technology, and technical support for students.
- 5. Safety and Security Service Fee:** This fee supports the costs of student related security services on campus. These services include improving campus lighting, providing emergency phones, and enhancing safety and security services. This will enable SURGE Christian Academy to continue creating safe and secure environments for students on our campus.
- 6. School Culture and Recreation Service Fee:** This fee supports recreational improvements, equipment and athletics.
- 7. Student Assessment Fee:** This fee supports the school-wide assessment program, which provides an annual assessment of SURGE Christian Academy's academic and support programs. This program is required for AdvancEd-SACS (Southern Association of Colleges and Schools) and National Independent Private Schools association (NIPSA) accreditation.
- 8. Student Support Services - Activity Fee:** This fee supports student organizations (clubs) and services, counseling and testing, dual enrollment, student media, and college and career planning services.

**Privacy:**

We value our parents'/guardians' privacy and adhere to all government policies on sharing information concerning your student's account. Compliance with Family Educational Rights and Privacy Act (FERPA), requires us to obtain consent to speak with related parties concerning your student's account. This authorization will allow the Bursar's Office to release information in situations where another related party (divorced/separated parent or a grandparent) is assisting with the financing of your child's education.

**Communication:**

SURGE Christian Academy uses email as an official method of communication, and parents/guardians are responsible for reading the emails received from SURGE Christian Academy. By providing us with your email and cellular phone number, SURGE Christian Academy personnel are granted permission to use the information provided to contact your family concerning: 1. General Information; 2. Delinquent Student Accounts; and 3. Other Debt owed to SURGE Christian Academy

**Changes:**

It is the (Families) Parent/Guardian's responsibility to notify SURGE Christian Academy immediately of any change in address or telephone number. SURGE Christian Academy reserves the right to change or cancel the terms and condition of the Student Enrollment Agreement Application prior to registration for any term by sending a notice to the parent/guardian at the address on file with SURGE Christian Academy.

**Release of Records:**

Enrollment at SURGE Christian Academy is understood to be for the full academic year. It is the policy of the School that all financial obligations must be kept current in order for the Student to continue at SURGE Christian Academy. For students transferring/withdrawn/dismissed from SURGE Christian Academy, no grades will be issued for the semester during which these processes take place until the student's account is paid in full.

**Account Balances:**

The 2019-2020 School Year Tuition & Fees are to be paid in full by Tuesday, **July 31<sup>st</sup>, 2020.**

Please note that a student's enrollment at SURGE Christian Academy is contingent upon satisfying any outstanding balance.

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**Submit Completed Student Enrollment Agreement to:**

**By Mail:** Attn: SURGE Christian Academy (Admissions/Registrar) 21810 US Highway 19 N. Clearwater, FL. 33765

**By Email:** [surgechristianacademy@gmail.com](mailto:surgechristianacademy@gmail.com)

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